

APPLICATION DEADLINE: February 1 for following fall admission (assistantships offered only during this time); October 1 for following spring admission

GENERAL APPLICATION GUIDELINES

The first part of the **online application** collects basic information (your name, D.O.B., degree information, etc.). After you submit this general Graduate School application and pay the **application fee** (\$50.00), you will be prompted to upload **supplemental application materials**. The Ph.D. in Second Language Studies in the Department of Modern Languages requires you to upload/provide the following, with step-by-step instructions further below:

- **Résumé or Curriculum Vita:** a brief account of your education, work history, previous experience and qualifications for joining the Ph.D. in Second Language Studies.
- **Statement of purpose:** a 2-page document describing your academic interests and specific reasons for pursuing a Ph.D. in Second Language Studies.
- **Writing sample:** a polished publishable-quality sample of 2,000 to 8,000 words in your field that represents your best academic work from the M.A.
- **Three letters of recommendation:** provide contact information for three recommenders who can address your developing scholarly interests, academic performance and potential. At your request, recommenders will upload their letters directly to the application website.

Official transcripts: Please submit transcripts from the institution conferring your baccalaureate degree, Master's degree, and from all colleges and universities subsequently attended. Official electronic transcripts from U.S. institutions may be emailed directly from your institution to gschool@olemiss.edu. International students whose B.A. and/or M.A. degrees are from institutions outside the U.S. should make sure that their transcripts are sent by postal mail directly to the Graduate School, or sent by secure electronic means (password protected) from their institutions directly to the Graduate School.

The Graduate School
University of Mississippi
100 Grad School House
PO Box 1848
University, MS 38677-1848

Please note that only transcripts received directly from the college/university will be considered official. If you have not yet received your degree, please provide your current transcript. After you graduate, a second official transcript showing that your degree was conferred will need to be sent as well.

English proficiency exam: International applicants whose first language is not English will submit **English proficiency exam** scores. Students who have earned M.A. degrees from accredited institutions within the U.S. are exempted. Students who have earned M.A. degrees from institutions in other English-speaking countries should consult the UM Graduate School website for the list of countries exempted from the English proficiency exam requirement: <https://international.olemiss.edu/english-language-proficiency-test-exemption-list/>.

We welcome applications for admission from qualified students from all countries. In addition to submitting an online application with all of the components outlined in the guidelines above, applicants whose first language is not English must provide an official score report from a recognized English proficiency examination as part of their application, such as the TOEFL, TOEFL (iBT), or IELTS. [See other accepted English proficiency tests as well as minimum score requirements.](#) [See exceptions to this policy.](#)

[Instructions on how to submit your foreign language testing information.](#)

STEP-BY-STEP INSTRUCTIONS FOR UM GRADUATE SCHOOL ONLINE APPLICATION

Step 1: [Start at the Graduate School's Website.](#)

Step 2: Create an account by entering your email and selecting a password.

Step 3: Make sure that your computer will allow pop-ups.

Step 4: On the second page (“Application for Graduate Admission”), read the Application Overview and check the box at the top that states: “I have read the application overview.” Enter your residency information. Click “Begin Application Process.”

Step 5: On the third page (“Application for Graduate Admission-Personal Information”), enter the requested information.

Step 6: On the fourth page (“Admissions”) enter the department as “Modern Languages” and select the degree for which you wish to apply and the semester in which you wish to enroll. Please note: all graduate degrees in Modern Languages enroll students based exclusively on the Oxford campus. Answer the questions pertaining to “Educational Background.”

Step 7: Page eight (“Submit Application”) allows you to review the information you have entered thus far and submit your application. PLEASE TAKE THE TIME TO REVIEW YOUR APPLICATION BEFORE YOU SUBMIT. ONCE YOU HAVE SUBMITTED YOUR APPLICATION, THE GRADUATE SCHOOL IS UNABLE TO CHANGE INFORMATION. Click the box certifying that the information you have provided is correct to submit application. Once you have submitted your application, you will be asked to pay for your application fee (\$50.00).

Step 8: Once you have submitted payment information, a window will pop up asking you to provide supplemental materials. The Ph.D. in Second Language Studies in the Department of Modern Languages requires:

1. A statement of purpose;
2. A résumé or curriculum vita;
3. A writing sample; and
4. The names and contact information of three confidential recommenders. A link will be sent to your recommenders asking them to upload their letters of recommendation. It is important that you alert your recommenders about your application in advance and that you waive your rights to review their letter of reference by checking the appropriate box.

Step 9: After each required part of the supplemental materials is provided, a green check mark will appear. When you have finished providing the supplemental materials, hit save. PLEASE NOTE THAT ONCE YOU HIT SAVE YOU DO NOT NEED TO DO ANYTHING OTHER THAN LOG OUT OF THE APPLICATION SYSTEM. THE COMPUTER WILL AUTOMATICALLY UPLOAD YOUR SUPPLEMENTAL APPLICATION TO YOUR ONLINE PROFILE.

Once your application has been submitted, it takes approximately 24 to 48 hours for your application to be uploaded into the system and for your recommenders to receive the email requesting a letter. Keep track of your application number in order to track the status of your application.